



## Laughton-en-le-Morthen Parish Council

The Village Hall  
Firbeck Avenue  
Laughton-en-le-Morthen S25 1YD  
Clerk: Mrs C J Havenhand  
Telephone - 01709 528823

Email: [clerk-laughtonparishcouncil@outlook.com](mailto:clerk-laughtonparishcouncil@outlook.com)

**Notice of an ordinary meeting of Laughton-en-le-Morthen Parish Council to be held on  
WEDNESDAY 17<sup>th</sup> FEBRUARY 2021 at 7.15pm. The meeting will be held remotely via a  
remote meeting platform.**

### **Access -**

The remote meeting platform can be accessed by using the following link:

Join Zoom Meeting

<https://us02web.zoom.us/j/88009261985?pwd=MHh1MzNZVkdzNXRJQ2JDWUtObEFoUT09>

**Meeting ID:** 880 0926 1985

**Password:** 475023

### **By Landline -**

By ringing any of these UK numbers and keying in your meeting ID and Password when asked:

• 0203 481 5240 • 0131 460 1196 • 0203 051 2874 • 0203 481 5237

Please note you that depending on your call plan you may be charged for these numbers.

Find your local number: <https://us02web.zoom.us/j/kdUrPoXGWf>

**Meeting ID:** 880 0926 1985

**Password:** 475023

**This meeting is open to the public by virtue of the Public Bodies (Administration to Meetings) Act 1960 s1 and The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.**

**Yours Faithfully**

**Mrs Caroline Havenhand**

**Clerk and Financial Officer**

**11<sup>th</sup> February 2021**

**Apologies for absence should be notified to the Clerk prior to the meeting.**

## **PUBLIC PARTICIPATION**

Following completion of the first business (election of Chairperson/receipt of declarations of Acceptance of office as necessary) and information on the recording of meetings, the Parish Council will invite members of the public to put questions on relevant parish matters or to make statements appertaining to items on the agenda for the meeting, prior to the commencement of other business. This is for a period of up to 15 minutes.

## **Parish Council Meeting** **Wednesday 17<sup>th</sup> February 2021**

### **AGENDA**

- 1 To receive and approve reasons for absence.
- 2 To receive declarations of interest in respect of business on the Agenda
- 3 To authorise the chairman to sign the minutes of the meeting held on 20<sup>th</sup> January 2021, as a true and correct record.
- 4 To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature of the business to be discussed.

### *Public Participation Session – Comments or questions from members of the public*

- 5 To receive information on the following ongoing issues and decide further action where necessary: -
  - 5.1 To review the most recent play inspection report and agree any action.
  - 5.2 To provide an update on the Defibrillator and Cabinet at Laughton J&I and agree an order for spare pads.
  - 5.3 To inform Council that CCTV visit has not taken place yet due to Weather.
  - 5.4 To provide an update on the virtual meeting held in relation to continued issues in Brookhouse with drainage and the issues with the main drain water supply, also effecting Slade Hooton. Agree any further action required.
  - 5.5 To discuss and agree any action relating to the tree cutting at the bottom of recreational ground, and correspondence received from a Parishioner regarding this and the boundary.
  - 5.6 To discuss and agree any action relating to the layout for the minor scheme agreed to include road marking alterations, introduction of a splitter island and red carriageway markings on School Road.
6. Matters requested by Councillors/Clerk: -
  - 6.1. To discuss and agree action in relation to barrier wiring.
  - 6.2. To consider renewal correspondence from Came & Co relating to Parish Council insurance and agree renewal. Additionally, to consider whether any insured values require amendment.
  - 6.3. To consider requests for financial assistance, including requests from Carr and WI.
  - 6.4. To receive a request to use a metal detector on Parish Council land.

- 6.5. To discuss and agree any action in relation to weekly defibrillator checks.
- 6.6. To review the Grants Policy and application form and agree the next renewal date.
- 6.7. To review and agree payroll authorisation data held at Voluntary Action Rotherham.
- 6.8. To authorise website domain name renewal at a cost of £17.50.
7. To consider relevant planning applications as published on RMBC's weekly Lists 3 to 6 (2021). In particular, to discuss: -
- RB2021/0139** - Single storey rear extension 27/01/2021 The Cottage, Hooton Lane, Laughton-en-le-Morthen.  
<http://rotherham.planportal.co.uk/?id=RB2021/0139>
- RB2021/0093** - Discharge of conditions 2,4 & 6 imposed by 2018/1855 - Firbeck Lane, Laughton-en-le-Morthen.  
<http://rotherham.planportal.co.uk/?id=RB2021/0093>
- RB2021/0109** - Trees & Woodlands Application to undertake works to a tree(s) protected by RMBC TPO No.01, 1952. Brookhouse Hall, Main Street, Brookhouse.  
<http://rotherham.planportal.co.uk/?id=RB2021/0109>
8. To receive information on any previous planning applications/issues and discuss further action.
- RB2020/1878** - Application to vary condition 02 (approved plans - to increase size of attached garage & add dormer window to rear to create first floor en-suite) imposed by RB2019/1907 at Ye Old Cartwheel Main Street Brookhouse. Granted Conditionally 22/01/2021.
- RB2020/2068** - Application for Lawful Development Certificate, re: proposed single storey side extension at Pennate Cove, Hooton Lane, Slade Hooton, S25 1YQ. Granted 27/01/2021.
9. Financial Matters: -
- 9.1. To receive the RFO'S report, including notification of receipt of VAT refund to Jan 2021.
- 9.2. To approve accounts for payment, and note contractual payments made under the clerks' delegation. Please see Appendix 1.
- 9.3. To receive bank reconciliation to 31<sup>st</sup> January 2021.
- 9.4. To approve arrangements for internal audit in line with their letter of engagement, at a cost of £308.75 plus vat.
- 9.5. To agree any transfers to reserves or budget reallocation.
10. To consider the following new correspondence received and decide where action is necessary.

Correspondence that may require a decision, where the issue does not have a separate agenda item.

Email -

Various	Covid 19 Information briefings RMBC (Rotherham Metropolitan Borough Council)
12 <sup>th</sup> February 2021	VAR (Voluntary Action Rotherham) - Newsletter, Edition 45

11 <sup>th</sup> February 2021	Dinnington ward - News form your Neighbourhood, January 2021
11 <sup>th</sup> February 2021	YAA Talk for Laughton-en-le-Morthen Parish Council
10 <sup>th</sup> February 2021	South Yorkshire Branch meeting 24 <sup>th</sup> February 2021 - YLCA
5 <sup>th</sup> February 2021	VAR (Voluntary Action Rotherham) - Newsletter, Edition 44
29 <sup>th</sup> January 2021	Rotherham Local Councils elections presentation
29 <sup>th</sup> January 2021	Census 2021 is coming
29 <sup>th</sup> January 2021	The views of YLCA Member Councils on the power to hold remote meetings
29 <sup>th</sup> January 2021	Training Bulletin and Training Program - February and March 2021
29 <sup>th</sup> January 2021	VAR (Voluntary Action Rotherham) - Newsletter, Edition 43
22 <sup>nd</sup> January 2021	Local Elections Briefing 2021, & Rotherham Borough, Town, and Parish Council Joint Working Agreement Review
22 <sup>nd</sup> January 2021	White Rose Newsletter
22 <sup>nd</sup> January 2021	VAR (Voluntary Action Rotherham) - Newsletter, Edition 42

#### Paper

None

11. To notify the clerk of matters for inclusion on the agenda of the next meeting
12. To fix the date and time of the next Ordinary Parish Council Meeting (17<sup>th</sup> March 2021)

Enc. Appendix 1

Caroline Havenhand

Clerk – Laughton-en-le-Morthen Parish Council

Agenda 17<sup>th</sup> February 2021 - Appendix 1 – Accounts paid or for payment.

PAYMENT LIST - FEBRUARY 2021						
Date	Supplier	Item	Cheque No	Cost	VAT	Total
13th February 2021	Salaries	Payroll Employees	IB	£ 886.93		
				£ -		
				£ 886.93		£ 886.93
17th February 2021	Clerk's Expenses	Reimburse Clerk - general expenses	IB	£ 19.80		£ 19.80
17th February 2021	Pocket M	Domain name renewal	IB	£ 17.50		£ 17.50
17th February 2021	Lilleker Bros.	Electrical works Defibrillator	IB	£ 150.00	£ 30.00	£ 180.00
17th February 2021	Grants Requested		IB	to be agreed		to be agreed
17th February 2021	NEST	Pension payment	DDR	£ 11.72		£ 11.72
<b>FEBRUARY 2021</b>				<b>£ 1,085.95</b>	<b>£ 30.00</b>	<b>£ 1,115.95</b>
<b>C/F JANUARY</b>				<b>£ 30,630.13</b>	<b>£ 2,020.36</b>	<b>£ 32,650.49</b>
<b>YEAR TOTAL 20/21</b>				<b>£ 31,716.08</b>	<b>£ 2,050.36</b>	<b>£ 33,766.44</b>

Note payroll costs include works undertaken in the village hall which are reimbursed by the Village Hall Management Committee.

Initials of/Chairman \_\_\_\_\_ Initials of Clerk \_\_\_\_\_